

Minutes of the 7th Patient Participation Group (PPG) meeting – Wednesday 28th January at 1630.

Attendees:

Ms Mary Bradley (MB)
Mr Yorick O'Nyons (YO)
Mrs Viv Lavan (VL)
Mrs Glyn Hoyle (GH)
Ms Susan Hughes (SH)
Mrs Christine Heelis (CH)
Mrs Celia Savage (CS)
Mr Frank Eva (FE)
Ms Verena Mitchell (VM)
Ms Harlie Cloughton- Kehoe (HCK)

Apologies:

Mr Joe Strange (JS)
Mr Mike Burden (MB)
Ms Amy Langdon (AL)

Opening Comments

The meeting commenced at 4.30pm.
MB and YO thanked everyone for attending

The minutes of the 5th (October) and 6th (December) PPG meetings were agreed as accurate

Review of actions arising

MB ran through the actions arising from the 5th PPG meeting

Lighting pedestrian access – YO had agreed to review. Very expensive to repair cable duct to light (collapsed). Estimate £2500. Discussion on solar lighting. Previous effort thwarted because lights were stolen. YO agreed to look at fixing a solar light to the wall

Surgery Survey

YO thanked VL and CH for their considerable efforts in compiling the results of the surgery survey. Needed several recounts but results were the most comprehensive ever.

Survey will be displayed on the PPG board in the waiting room and on the website.

Points raised through comments:

Booking ahead for appointments – Previously raised – YO believed you could book ahead. Will send out answer with minutes

Would be good to give patients more information as to why they can not have the Dr they request

The PPG have agreed to take responsibility for the ongoing Friends and Family test. Monthly proformas collected by YO, handed to nominated PPG member(s) for collation and displayed on the noticeboard.

End of Life

MB had drafted some thoughts from 5th PPG meeting to take to the next CCC Chairs meeting. MB had liaised with the CCC co-ordinator (Donna Chapman) to arrange that all PPGs send written briefs in beforehand.

Substantial and complicated subject, which some members have more experience and interest than others.

Therefore agreed to form an EOL working group. VM agreed to host. VM/CH agreed to co-ordinate.

Constitution

Agreed that to facilitate regular Doctor attendance and to ease workload (make more sustainable) constitution would change from calling for meetings every 2 to 3 months. Working groups would work outside these main meetings

NAPP

MB passed YO the National Association of Patient Participation Group certificate and supporting literature. YO will display in waiting room.

She also presented two stickers for front door and glass window, and literature on Starting and Sustaining a PPG. This was given to FE as he does not have internet access.

AGM

Next meeting will be an AGM when the following officials are elected:

Chair
Vice Chair
Secretary

Nominations / volunteers to declare a week before

Date of Next Meeting

15th or 22nd April. Date and time to be confirmed by YO when he has confirmed Dr availability

Post Meeting Note:

Dr Catherine Burnett will attend. She has asked for Weds 22nd April at 6pm.

